

KANKAKEE COUNTY SOIL AND WATER CONSERVATION DISTRICT

Minutes November 14, 2011

The Kankakee County Soil and Water Conservation District held its regular monthly meeting Monday, November 14, 2011. Chairman Jeff O'Connor called the meeting to order at 7:00 pm. Present were Directors Jeff O'Connor, Alan Wissmiller, Brian Grob, Dave Peters and Erich Schott, Associate Director Larry Kirchner, Conservation District Manager Rich Howell, Administrative Coordinator Linda Settle, and DC Randy Edwards. Absent were Directors Associate Directors John Settle, Charlie Cyr and Alex Panozzo. Guests in attendance were Regional Representative Joe Bybee, Hannah Wissmiller, Shannon Settle and Evan O'Connor.

PUBLIC COMMENT: None

APPROVAL OF AGENDA: Wissmiller made and Grob seconded a motion to approve the agenda with the addition of a Regional Representative report under reports. Motion passed five to zero.

SECRETARY'S REPORT: Minutes of September 12, 2011 Board Meeting: Grob made and Wissmiller seconded a motion to approve the minutes as printed. Motion passed five to zero.

TREASURER'S REPORT: Approval of Time and Travel: Wissmiller made and Peters seconded a motion to approve the time and travel reports. Motion passed five to zero.

Approval of Financial Report: Grob made and Wissmiller seconded a motion to approve the financial report. Motion passed five to zero.

Approval of Bills: Peters made and Grob seconded a motion to approve the paying of the bills as presented. Motion passed five to zero.

CORRESPONDENCE: Included was a letter from the Bureau regarding completion of the FY11 Financial Management Plan, a letter from the NACD asking for annual dues and a letter from the U.S. Census Bureau regarding a government survey the District has been asked to complete.

OLD BUSINESS:

Erosion & Sediment Control Service Update – Howell stated that there have been a couple of unusual permits this month.

NRI Approval – Howell stated that there is an NRI, a request to expand special use permit for Joyce Farms. They need to expand the area for their current operation. Wissmiller made and Grob seconded a motion to complete the full NRI and send a letter of no effect. Motion passed five to zero.

RC & D – Howell stated that the November meeting was a conference call. The by-laws were modified to adjust the number needed to have a quorum. This will make it easier to complete business if necessary.

Windfarm Update – Howell stated that there is nothing new.

IRAP – Howell stated that there is nothing happening. There is no interest here.

Fish Sale Report – AC Settle reported that the final figures are not completed yet because we have not received a bill from Logan Hollow Fish Farm. Howell stated that there were two orders not picked up and Logan Hollow was to send us a bill after delivery was completed for those two orders.

NEW BUSINESS:

SWCD of Illinois Insurance Group Association – Policy and Procedures – Howell stated that the policy and procedures for the employee insurance group has been updated and the board chairman needs to sign. Grob made and Peters seconded a motion to approve Chairman O'Connor signing the SWCD of Illinois Insurance Group Association policy and procedures. Motion passed five to zero.

Annual Meeting – Howell stated that the annual meeting will be February 2, 2012 at 7:00 am. Tentatively there is a speaker; confirmation will be at a later time.

Nominating Committee – Larry Kirchner will be heading the nominating committee. There are three Directors up for election/reelection.

Drainage District Meeting – Howell stated that there wasn't any meeting held last year, the decision had been made to hold one every other year. The meeting will be February 16, 2012 at 9:00 am at the Extension office.

CPESC Renewal – Peters made and Wissmiller seconded a motion to have the District pay annual renewal fee for Howell's CPESC license. Motion passed five to zero.

AISWCD FY11 Final Dues Payment – Grob made and Peters seconded a motion to make the final portion of the FY11 dues payment to the AISWCD. Motion passed five to zero.

ISWCDEA Annual Dues – Peters made and Grob seconded a motion to pay the annual dues for the RC and AC to the Employees Association. Motion passed five to zero.

GIS Renewal – Peters made and Grob seconded a motion to pay the annual renewal for the county GIS website. Motion passed five to zero.

QuickBooks Upgrade – AC Settle stated that the current version of the QuickBooks payroll used by the District will no longer be supported after May 2012. Peters made and Grob seconded a motion to upgrade QuickBooks not to exceed \$250. Motion passed five to zero.

REPORTS – In addition to printed reports, if necessary

RC REPORT – Howell stated that the LUC meeting will be Thursday, December 8th in Dwight. He also stated that Wendy in the FSA office is retiring effective November 30th. They are having a reception for her and everyone is invited to stop by.

AC REPORT – Nothing.

DC REPORT – DC Edwards stated that NRCS is gearing up for the CSP payments. Applications can still be taken but payments will be at a lesser extent. He stated that he has been working on things in progress, wrapping them up by the end of December. He also stated that the Federal fiscal year wrapped up with some new equipment – a printer, scanner, shredder and desk. He stated that CED Brown asked him to tell everyone that county committee elections are going on now.

FSA REPORT – CED Brown was not in attendance.

REGIONAL REPRESENTATIVE REPORT – Regional Representative Bybee passed around some information on a self guided field tour for cover crops put together by LaSalle County. He stated that the Department of Ag has named James Larkin as Acting Director. He stated that there are Tillage Seminars being held January 24th & 25th with the closest one for this area in Utica. He stated that there is going to be a regional meeting for NRI's. Also CPESC training at Winter Training and that the Tillage survey results are out. He also stated that the McHenry/Lake County SWCD is officially 1 week old. He told about his IDOT helicopter fly-over the proposed expressway between interstate 55 & 65.

COMMITTEE REPORTS –

The next regular District Board meeting will be December 12, 2011 beginning at 6:00 p.m.

Grob made and Peters seconded a motion to adjourn. Motion passed five to zero. The meeting adjourned at 8:15 pm.